

RULES, REGULATIONS AND RESPONSIBILITIES OF HOSTELLERS

*****RAGGING IS STRICTLY PROHIBITED*****

Ragging in any form i.e. making unpleasant noise, disorderly conduct, doing any act which causes or likely to cause physical or psychological harm or raise apprehension or fear of shame or an embarrassment to the new student whether by words, spoken or written or by an act which include teasing, abusing, playing practical jokes on or causing hurt to such students or asking the new student to do any act or to perform such things which such student will not in the ordinary course willingly to do is strictly forbidden. If anyone is found guilty of directly/indirectly involved or abetting in ragging she will be punished/rusticated/ expelled/suspended from the institute and also liable to prosecution in terms of the Supreme Court of India decision on Writ Petition No. (C) 656/1998. Ragging is now a crime. No one can feign ignorance of the law. Under the prohibition of ragging Act 1997 those who indulge in ragging can be punished. Jail for ragging is for period from six months to 10 years & fine up to Rs. 50,000/-.

Ragging in any form is banned inside and outside the campus. strict action will be taken against the defaulters. no leniency will be shown to the offenders. suspension or withdrawal from the hostel/college is one of the actions taken promptly. punishment for ragging under the education act of 1983 can be upto one year imprisonment. supreme court has also defined ragging as a criminal offence.

Preamble: The reputation of an institute depends solely on the performance of its students, not on buildings, equipments, structures etc. although they are the pre-requisite aids. The students of an Institute are known not only by their performance in their academics but also by their conduct which is an integral part of their personality. In order to make the College feel proud of its students, the following code of conduct is expected of the students.

Hostel accommodation is allotted purely at the discretion of the Chief Warden / Management/ Principal and on conditions that the student agrees to abide by all the following rules and regulations of the hostel. Further these rules may be amended from time to time which would be communicated to the hostel inmates by placing the circular/s on the Hostel notice board/s.

1. A student seeking admission to the hostel shall have to submit another affidavit along with her application for hostel accommodation that she is aware of the ragging law in this regard and agrees to abide by the punishment meted out if she is found guilty of ragging and/or abetting ragging. (AICTE Requirement).
2. Applications of the request for hostel accommodation from the Married students are not approved.
3. Smoking, gambling in any form such as Playing Cards (even without money at stake), consumption of alcohol, use of drugs and narcotics and even possession of such things are prohibited. Anyone found indulging in the use of such things will not only be asked to vacate the hostel but also be rusticated from the institute.
4. The hostellers are not permitted to stay out of the hostel beyond 7.00 pm in summer and 6.00 pm in winters.
5. Parents / guardians with ID Cards issued for the purpose by VMTW, are only allowed to meet the hostellers except. Other visitors are not allowed to the hostel to meet any of the hostellers.
6. The hostellers must remember that, the hostel is the home away home. Hostellers should behave themselves well on the campus as well as outside in such a way that dignity of the hostel is maintained.
7. Noise level, volume of radio, etc. must be kept low at all times to allow others, the opportunity to study or sleep in comfort.

8. Mobile phones shall be deposited with warden. Mobile phones may be given to the hostellers only during prescribed hours and the details of which is communicated to hostellers from time to time. However the final year students (hostellers) are permitted to keep their cell phones with them. The final year students shall not use cell phones beyond 9.30 P.M. in the hostel/ college premises.
9. The college authorities are not responsible for the hostellers belongings (Valuables things like Ornaments, Mobile, Money, debit cards, etc.). The hostellers shall take their own arrangements for the safety of their belongings. The hostellers themselves are personally responsible to safeguard their belongings. They are advised not to keep large amounts of cash or valuables like gold ring, costly wristwatch etc., in their rooms. They should also take care of their Purse, Calculators, Cell Phones, Lap tops, Computers, Books, etc.
10. Security of ATM/Debit cards: All hostellers must take care of their ATM/Debit cards. They must not disclose their PIN to anybody including their best friends.
11. In case of theft or loss of any item the hostel, the management will not be responsible for such loss. The hostellers are advised to keep their rooms, boxes, suitcases, cupboards, etc., securely locked with good quality locks.
12. Resident member may be shifted from one room to another without assigning any reason by the Warden.
13. Hostellers must occupy the rooms allotted to them and should not change/exchange rooms without prior permission from the Warden/Hostel Authorities. Violations of this rule will result in the Expulsion of the hosteller concerned from the hostel.
14. Rough handling of dining hall furniture, room furniture or any furniture/property or fittings of the hostel is strictly forbidden. If any individual or group is identified to have caused the damage, double the cost of the damaged property will be recovered from her/group. Repeated acts of causing to the hostel property will result in expulsion from the hostel.
15. Water has become a precious commodity. Water shall not be wasted. Hosteller shall have self discipline in this respect and also monitor others if they are wasting water and take corrective steps.
16. The rooms should be kept always neat and clean. Lights and fans to be switched off when no one is in the room or after use.
17. The hostellers are neither allowed to keep private electrical equipment nor would tamper with electrical fittings provided in rooms. Unauthorized possession of such equipment will lead to confiscation of the goods and fined for flouting the hostel rules. However they may use table-lamp, Laptop charger and mobile-charger.
18. Hostel rooms are equipped with furniture and fittings of appliances. Hostellers occupying the room will sign for the receipt of items in Inventory Register. They will be responsible to hand over the items in their original serviceable condition to hostel authorities while leaving the rooms on close of the academic session. The cost of furniture and fittings will be recovered from them in case of any damage or loss along with the fine of Rs.1000/-.
19. Sticking of any kind of posters and stickers are not permitted. Fine may be imposed to all the inmates if they do not disclose the wrong doer. If the wrong doer is known, then fine will be imposed only to the wrong doer. Fine will depend on the damage/ deformation caused to the wall.
20. No hosteller is permitted to take food in the room except for those reported sick with prior permission of hostel warden. Indoor cooking including making of tea/coffee/noodles in the rooms is strictly prohibited. The hostellers shall not waste food, electricity & water. Wastage of food and electricity are a national loss.
21. Hostellers falling sick or feel symptoms of sickness should report to hostel warden for evacuation to hospital. **College vehicle will be normally provided subject to availability.** In case of non availability, the warden would arrange for a private vehicle after consulting hosteller and the hiring charges and other related expenditure shall be borne by the hosteller/ parent/ guardian.
22. Day scholars shall not be entertained or allowed to the hostel by the hostellers.
23. Parents and Guardians may visit their wards only on weekends along with the Passes issued to them. No person is permitted into hostel without the college issued ID card.

24. No hosteller shall leave the hostel without prior permission from the hostel warden.
25. The Institute/Hostel authorities will conduct surprise checks periodically and if anyone is found violating the above rules, disciplinary action will be taken against her. The hostel rooms are subject to inspection by the Institute/Hostel authorities to make sure that they are kept neat and tidy and no unauthorized items like liquor, drugs, lethal weapons etc., are kept in the room.
26. The HoDs in consultation with the hostellers and keeping in view of the academic calendar will prepare the list of days for the hostellers to go to their native places. The hostellers are not allowed to go to native place on other days. However when the hosteller's parent / guardian makes a special request citing valid reason with HoD, on giving written permission from HoD, warden will permit the hosteller to go to their native place.
27. Hosteller who has taken the out passes should be back to the hostel as per the details mentioned in the pass. Failure to return is treated as violation and all such hostellers will be fined as per the issued circular.
28. Only 2 out short passes (short pass) will be given in a calendar month. Hostellers should take written permission from Principal for requesting the third out pass.
29. No hosteller shall remain absent from the hostel during **night between 6.00 pm/ 7.00 pm to 5.00 am** unless she has obtained night out pass from the hostel warden. Night out permission to hostellers will be given on week-ends only if the request of the hostellers has prior approval of the parents.
30. Hostellers are not allowed to go out of the campus during classes. However if the hosteller has academic related work or otherwise, then the hosteller shall approach their HoD for obtaining permission with a written request. Based on the permission given by HoD, this hostel warden after consulting the hosteller's parents / guardian would provide appropriate gate pass to the hosteller.
31. Parents/Guardians/ can meet their ward in hostel with the permission of the hostel warden before 7.00 pm. No Parent/Guardian/Visitor is allowed to stay in their room. Male visitors are not allowed to visit hostellers (including blood relations) in their living rooms at any time.
32. Taking part directly/indirectly in any movement or agitation or strike of hostellers in the institute for any reason whatsoever will attract punishment, rustication or expulsion, which in the opinion of the management/director is subversive to the discipline of the institute.

DECLARATION OF ACCEPTANCE OF RULES, REGULATIONS AND RESPONSIBILITIES OF HOSTEL

I, Miss. _____ D/o. _____ studying in the year _____ Course _____ for the academic year _____ intend to apply for the room in GODAVARI hostel, hereby state that I have read and understood all the above mentioned rules, regulations and responsibilities for hostellers and abide by the same. I had also explained all these rules, and regulations and responsibilities in appropriate language to my parent / guardian and they had understood all of them. I am also aware that when I am found not adhering to them by the concerned authority, I will stand to lose the hostel accommodation as decided by the management. I am also aware that the money paid towards the hostel will not be refunded and all the dues, if any, for the current academic year will be paid by me.

Signature of the parent / Guardian

Name:

Place & Date

Signature of Hosteller

Name:

Place and Date