

Vignan's Institute of Management & Technology for Women (An Autonomous Institutions & Accredited by NAAC)

VMTW/DC/MoM/2025-26/01

Date: 24-08-2025

Minutes of the Meeting

The meeting of the Discipline Committee was conducted on **22 August 2025 at 03:15 PM** in the Conference Hall, A Block.

The Chairman welcomed the members and emphasized the need for continuous reinforcement of discipline and structured monitoring systems within the Women Engineering College campus. The Committee reviewed existing measures and discussed improvements to ensure consistency and accountability.

DISCUSSION:

1. **Review of Previous Meeting Resolutions:** The committee reviewed the resolutions of the previous meeting and discussed the status of actions taken and their implementation.
2. **Disciplinary Initiatives:** The committee reviewed the disciplinary initiatives implemented during the previous semester and discussed their effectiveness and outcomes in maintaining student discipline.
3. **Student Discipline during Examinations:** The committee emphasized maintaining discipline during internal assessments, laboratory examinations, and university examinations. Students were advised to strictly follow examination rules and regulations.
4. **Use and Maintenance of College Facilities:** The committee reviewed the proper utilization and maintenance of classrooms, laboratories, library, sports facilities, and common areas. Students were advised to use all institutional facilities responsibly.
5. **Institutional Values and Code of Conduct:** The committee discussed the importance of creating awareness among students regarding institutional values, code of conduct, ethical behavior, and responsible citizenship.

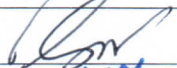
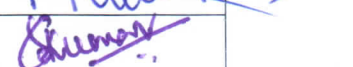
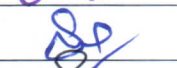
6. **Campus Security and Safety:** The committee reviewed campus surveillance, security arrangements, and safety practices and emphasized the need for continuous monitoring to ensure a safe and secure learning environment.
7. **Student Well-being and Conflict Resolution:** The committee discussed the need to conduct awareness programmes on stress management, emotional well-being, interpersonal relationships, and conflict resolution to promote positive student behavior.
8. **Any Other Matter:** No other matters were discussed with the permission of the Chairperson. The meeting concluded with a vote of thanks to the Chairperson and all the committee members.

Review of Action Taken on the Previous Meeting Resolutions:

S. No.	Discussion Point	Action Taken
1	Review of Previous Meeting Resolutions	Previous resolutions were reviewed, and pending actions were followed up.
2	Disciplinary Practices	Existing disciplinary practices were monitored and necessary measures were reinforced.
3	Admissions and Orientation Programmes	Student conduct was monitored during admissions, orientation, and registration activities.
4	Classroom and Laboratory Discipline	Students were instructed to maintain discipline and use classroom and laboratory facilities responsibly.


CONVENER

The following members were present:

S.No.	Name of the Faculty	Role	Signature
1	Dr.G.Apparao Naidu	Chairman	
2	Dr.R.Sridhar	Member	
3	Dr.B.Phijik	Member	
4	Dr.D.Shanthi	Member	
5	Mr.T.Pullaiah	Member	
6	Dr.M.Vishnu Vardhana	Member	
7	Dr.C.Srinivasa Kumar	Member	
8	Dr. SK. Masthan Bhasha	Member	
9	Mrs. G. Haritha	Member	
10	Mrs. T. Rajitha	Member	
11	Dr.V.Srija	Convener	

Vignan's Institute of Management & Technology for Women (An Autonomous Institutions & Accredited by NAAC)

VMTW/MoM/2025-26/02

Date: 16-02-2026

Minutes of the Meeting

The Discipline Committee meeting was held on **13 February 2026 at 03:30 PM in the Conference Hall, A Block**

The Chairman welcomed the members and highlighted the importance of proactive discipline management and academic integrity within the Women Engineering College. The Committee discussed strategies to further strengthen structured monitoring and preventive discipline measures.

DISCUSSION:

1. **Review of Previous Meeting Resolutions:** The committee reviewed the resolutions of the previous meeting and discussed the status of actions taken and their implementation.
2. **Disciplinary Measures:** The committee reviewed the disciplinary measures adopted during the semester and identified areas requiring further improvement to maintain effective student discipline.
3. **Student Discipline:** The committee discussed monitoring student discipline during academic, co-curricular, and extracurricular activities conducted both on and off the campus.
4. **Institutional Policies:** The committee emphasized compliance with attendance requirements, classroom discipline, laboratory safety rules, and responsible use of college facilities.
5. **Mentoring and Counselling:** The committee reviewed the implementation and effectiveness of mentoring and counselling initiatives in improving student behavior, academic responsibility, and overall development.
6. **Collaboration and Coordination:** The committee emphasized strengthening coordination among faculty members, student mentors, administrative staff, and parents to promote a disciplined and supportive learning environment.

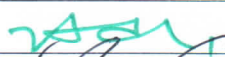
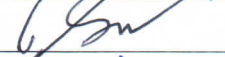
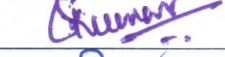
7. **Any Other Matter:** No other matters were discussed with the permission of the Chairperson. The meeting concluded with a vote of thanks to the Chairperson and all the committee members.

Review of Action Taken on the Previous Meeting Resolutions:

S. No.	Discussion Point	Action Taken
1	Review of Previous Meeting Resolutions	Previous resolutions were reviewed, and pending actions were followed up.
2	Disciplinary Initiatives	Disciplinary initiatives were monitored, and necessary measures were reinforced.
3	Student Discipline during Examinations	Students were instructed to strictly follow examination rules and maintain discipline.
4	Use and Maintenance of College Facilities	Students were advised to use institutional facilities responsibly and maintain them properly.
5	Institutional Values and Code of Conduct	Students were sensitized to institutional values, ethical behaviour, and responsible citizenship.
6	Campus Security and Safety	Security arrangements and campus safety measures were monitored regularly.


CONVENER

The following members were present:

S.No.	Name of the Faculty	Role	Signature
1	Dr.G.Apparao Naidu	Chairman	
2	Dr.R.Sridhar	Member	
3	Dr.B.Phijik	Member	
4	Dr.D.Shanthi	Member	
5	Mr.T.Pullaiah	Member	
6	Dr.M.Vishnu Vardhana	Member	
7	Dr.C.Srinivasa Kumar	Member	
8	Dr. SK. Masthan Bhasha	Member	
9	Mrs. G. Haritha	Member	
10	Mrs. T. Rajitha	Member	
11	Dr.V.Srija	Convener	