



VIGNAN'S INSTITUTE OF MANAGEMENT AND TECHNOLOGY FOR WOMEN

(An Autonomous Institution)

[Sponsored by Lavu Educational Society, Affiliated to JNTUH & Approved by AICTE, New Delhi]
Kondapur (V), Ghatkesar (M), Medchal - Malkajgiri (D) - 501 301. Phone: 96529 10002/3



VMTW/EST/OO/2024-25/05/1

Date: 19/08/2024

OFFICE ORDER

As per the approval from the Competent Authority, Internal Quality Assurance Cell(IQAC) was reconstituted with the following members for the academic year 2024-25.

S.N.	NAME	DESIGNATION	POSITION IN IQAC
1	Dr. G. Apparao Naidu	PRINCIPAL	Chairman
2	Mr. B. Shravan	CEO	Member
3	Dr.T.Srinivasulu	Dean Examinations	Member
4	Dr.V.Srija	Dean Student Affairs & Alumni	Member
6	Dr.G.Rajesh	COE	Member
7	Dr.B.Phijik	HOD-CSE	Member
8	Mr.P.Harikrishna	HOD-ECE	Member
9	Dr.D.Shanthi	HOD-CSE-AI&ML	Member
10	Dr.S.Rangaswamy	HOD-IT & AI-DS	Member
11	Dr.M.Vishnu Vardhana Rao	HOD-DS	Member
12	Dr.R.Sridhar	HOD-BSH	Member
13	Dr.Krishnaveni	Social Worker	Member
14	Mr.Sreedhar Naidu Banki	Staff Software Engineer, Gap IT Services India Pvt. Ltd, Hyderabad	Member
15	D.Manaswini(22UP1A0549)	Student	Member
16	MV Sree Samhitha (22UP1A6648)	Student	Member
17	Dr.P.Rajendra Prasad	DEAN IQAC	Member Secretary

Roles & Responsibilities:

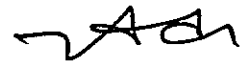
The IQAC shall:

1. Develop and implement quality benchmarks for academic and administrative activities.
2. Prepare and monitor the Academic Calendar.
3. Promote quality enhancement in teaching, learning, research, innovation, and extension activities.
4. Monitor feedback collection, analysis, and implementation of corrective actions.

5. Coordinate NBA, NAAC, NIRF, and other accreditation activities.
6. Encourage faculty participation in FDPs, workshops, conferences, publications, patents, and funded research.
7. Monitor student support systems, mentoring, placement, and skill development activities.
8. Ensure systematic maintenance of departmental and institutional records.
9. Conduct periodic IQAC meetings and review quality initiatives.
10. Prepare Annual Quality Assurance Reports (AQAR) and other institutional quality reports.

Tenure: Two Years from the date of constitution or until further orders.

Meetings: Once in a Semester, the meeting may be scheduled as and when necessary..



PRINCIPAL

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Ignan's Institute of Management & Technology For Women
Kondapur (V), Ghatkesar (TA), Medchal-Malkajgiri (Dt.)-501508
Telangana State

Copy to:

1. All the members
2. IQAC File



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VMTW /IQAC/2024-2025/MEETING/1

Date: 26-08-2024

CIRCULAR

All IQAC committee members are informed that the meeting for the Academic Year 2024-2025 will be held on 31-08-24 at 11.00 am in the Board Room. All committee members are requested to attend the meeting without fail.

Agenda

1. Welcome address by the IQAC Coordinator.
2. To confirm the minutes of the last meeting held on March 14th, 2024.
3. Discussion about Assessment and Accreditation – Quality Indicator Framework- Preparation of NAAC.
4. To approve & collect the feedback formats on teaching learning process.
5. Review of career counseling and guidance of students.
6. To discuss the academic calendar and timetables of UG Programs.
7. Any other item with the permission of the Chair.


Dean

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Vignan's Institute of Management & Technology For Women
Kondapur (V), Ghatkesar (M), Medchal-Malkajgiri (Dt)-501301

1. All the MembersTelangana State
2. IQAF File


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VMTW /IQAC/2024-2025/MEETING/2

Date: 31-08-2024

IQAC MINUTES OF MEETING

The meeting of the IQAC commenced with a welcome address by the Chairperson on 31st August 2024 at 11:00 AM in the Board Room.

The following members were present:

S.N.	NAME	DESIGNATION	POSITION IN IQAC
1	Dr. G. Apparao Naidu	PRINCIPAL	Chairman
2	Mr. B. Shravan	CEO	Member
3	Dr.T.Srinivasulu	Dean Examinations	Member
4	Dr.V.Srija	Dean Student Affairs & Alumni	Member
6	Dr.G.Rajesh	COE	Member
7	Dr.B.Phijik	HOD-CSE	Member
8	Mr.P.Harikrishna	HOD-ECE	Member
9	Dr.D.Shanthi	HOD-CSE-AI&ML	Member
10	Dr.S.Rangaswamy	HOD-IT & AI-DS	Member
11	Dr.M.Vishnu Vardhana .Rao	HOD-DS	Member
12	Dr.R.Sridhar	HOD-BSH	Member
13	Dr.Krishnaveni	Social Worker	Member
14	Mr.Sreedhar Naidu Banki	Staff Software Engineer, Gap IT Services India Pvt. Ltd, Hyderabad	Member
15	D.Manaswini(22UP1A0549)	Student	Member
16	MV Sree Samhitha (22UP1A6648)	Student	Member
17	Dr.P.Rajendra Prasad	DEAN IQAC	Member Secretary

1. Confirmation of Minutes of the previous Meeting (MoM) which was held on March 14th, 2024.

The MoM has been circulated on March 14, 2024. Since there were no comments received on the minutes circulated, the minutes are confirmed.

2. Review of Action Taken Report for the mom held on 14-03-2024.

The MoM has been circulated on March 14, 2024. Since there were no comments received on the minutes circulated, the minutes are confirmed.

3. Discussion about Assessment and Accreditation – Quality Indicator Framework- Preparation of NAAC.

The members have suggested plan of action for the collection of NAAC Data.

4. To approve and collect the feedback formats on teaching learning process.

The committee reviewed and approved the student feedback format for evaluating the teaching-learning process. It was decided to collect feedback at the end of the semester and analyze the results for quality improvement.

5. Review of career counseling and guidance of students.

The committee reviewed the career guidance activities conducted for students. It was suggested to organize more career counseling sessions, skill development programmes, and industry interaction activities.

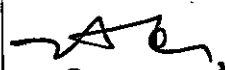
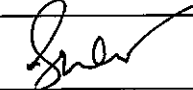
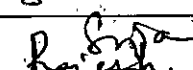
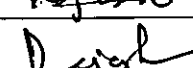
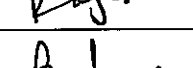
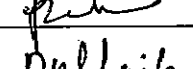
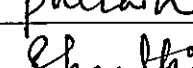
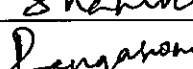
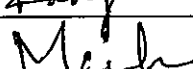
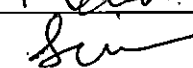
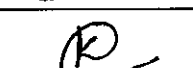
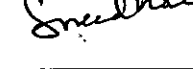
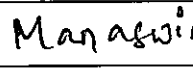
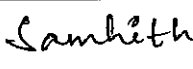
6. To discuss the academic calendar and timetables of UG Programs.

The committee reviewed the academic calendar and UG timetables. After minor suggestions, both were approved for implementation to ensure smooth conduct of academic activities.

7. Any other item with the permission of the Chair.

It is proposed that the next meeting will be held during the third week of March 2025, which was unanimously agreed upon by all members. The meeting concluded with formal vote of thanks to all the members.

IQAC Members

S.N.	NAME	DESIGNATION	POSITION IN IQAC	Signature
1	Dr. G. Apparao Naidu	PRINCIPAL	Chairman	
2	Mr. B. Shravan	CEO	Member	
3	Dr.T.Srinivasulu	Dean Examinations	Member	
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Vignn's Institute of Management & Technology For Women
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Telangana State

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1. All the Members
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VMTW /IQAC/2024-2025/MEETING/3

Date: 21-04-2025

CIRCULAR

All IQAC committee members are informed that the meeting for the Academic Year 2024–2025 will be held on 26-04-25 at 2.00 pm in the Board Room. All committee members are requested to attend the meeting without fail.

Agenda

1. Review and confirmation of the minutes of the meeting held on 31st August 2024.
2. Review and planning for collaborations with industry and other institutions.
3. Training program for the faculty on Outcome Based Education.
4. Enhancement of Centre of Excellence (CoE) across various Departments.
5. Review of career counseling and guidance of students.
6. Plan of action for collection of feedback, Review and Analysis of student Feedback on Academic Facilities of the previous year.
7. Plan of action for collection of feedback on TLP for even semester, review and analysis of Feedback for the previous semester
8. Discussion and Planning of the Academic Audit for AY 2023–24.
9. Any other item with the permission of the Chair.

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VMTW /IQAC/2024-2025/MEETING/4

Date: 26-04-2025

IQAC MINUTES OF MEETING

The meeting of the IQAC commenced with a welcome address by the Chairperson on April 26th 2025 at 2:00 PM in the Board Room.

The following members were present:

S.N.	NAME	DESIGNATION	POSITION IN IQAC
1	Dr. G. Apparao Naidu	PRINCIPAL	Chairman
2	Mr. B. Shravan	CEO	Member
3	Dr.T.Srinivasulu	Dean Examinations	Member
4	Dr.V.Srija	Dean Student Affairs & Alumni	Member
6	Dr.G.Rajesh	COE	Member
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16	MV Sree Samhitha (22UP1A6648)	Student	Member
17	Dr.P.Rajendra Prasad	DEAN IQAC	Member Secretary

1. Confirmation of Minutes of the previous Meeting (MoM) which was held on August 31st 2024.

The minutes of the meeting of IQAC, held on 31st August 2024 have been circulated to all the Members. Since there were no comments received on the minutes circulated, the minutes are confirmed.

2. Review of Action Taken Report for the meeting held on 31-08-2024.

Departments shared best practices like mini-projects, mentoring, enrolling for MOOCs and online tools.

3. Training program for the faculty on Outcome Based Education.

NAAC and NBA accreditation frameworks emphasize Outcome-Based Education as a key requirement for quality assurance. The members have suggested training the faculty members in the best practices of Outcome Based Education. It is proposed to conduct awareness programme for faculty on outcome-based education during the month of July 2026.

4. Enhancement of Centre of Excellence (CoE) across various Departments.

It has been resolved to earmark various existing facilities in the laboratories of the institution pertaining to thrust areas in engineering and applications. Subsequently, advised the departments to collaborate with industries in respective areas to carry out research and development activities leading to Centre of Excellence (CoE).

5. Review of career counseling and guidance of students.

The Training and Placement Cell have informed us that the training programmes are conducted regularly to improve technical and programming skills to meet the industry's requirements.

6. Plan of action for collection of feedback, Review and Analysis of student Feedback on Academic Facilities of the previous year.

The committee discussed current facility conditions, highlighting overall satisfaction alongside areas needing improvement. It is also decided to prepare a plan of action for the collection of feedback on facilities from the students for the current academic year.

7. Plan of action for collection of feedback on TLP for even semester, review and analysis of Feedback for the previous semester

The committee asked to prepare the plan of action for the collection of feedback on TLP for the Even Semester and asked the department coordinators to conduct the process as per the schedule specified by the IQAC. The members also reviewed the previous semester feedback and found satisfactory.

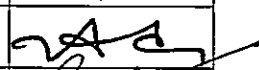
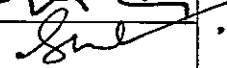
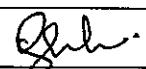
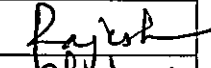
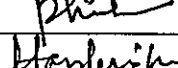
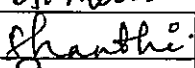
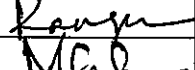
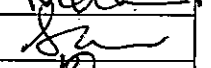
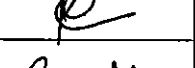
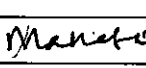
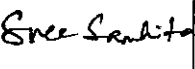
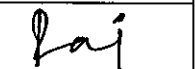
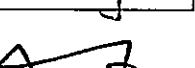
8. Discussion and Planning of the Academic Audit for AY 2023-24.

Verification of course files, internal assessment quality, pass percentages, project/internship evaluations, research output, and compliance with accreditation standards (e.g., NAAC, NBA, or institutional guidelines).

9. Any other item with the permission of the Chair.

It is proposed that the next meeting will be held during the third week of July 2025, which was unanimously agreed upon by all members. The meeting concluded with formal vote of thanks to all the members.

The following members were present:

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